



an agency of the
Department of Sport, Arts & Culture

The KwaZulu-Natal Performing Arts Company

Declared in terms of section 3(1) of the Cultural Institutions Act, 1998 (Act No 119 of 1998) on 01 April 2003

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<http://www.playhousecompany.com>

THE PLAYHOUSE COMPANY

REQUEST FOR PROPOSALS:

RENTAL OF THE COFFEE SHOP IN THE FRONT OF HOUSE AT THE PLAYHOUSE COMPANY FOR A PERIOD OF 3 YEARS

BID NUMBER: RFP 01/2023

Prospective Restaurateurs/Hospitality service providers wishing to provide and manage a suitable Coffee Shop and refreshment services at the Playhouse Company, Theatre Complex are requested to submit proposals.

The Playhouse Company is a Cultural Institution registered in terms of Section 3A of the Cultural Institution Act, 1988, to promote the Arts and Culture in Kwa Zulu Natal.

The bid document is available from 03 March 2023, on the eTender portal for download and by request through the contact email below.

A compulsory site meeting will be held on **10 March 2023 at 14h00** at The Playhouse Company, 231 Smith Street, Durban.

The closing date for the submissions is **24 March 2024 at 11h00**. No late submissions will be considered.

The request for proposal will include *inter alia*:

- a. Provision of a Coffee Shop of a suitable style and identity to enhance the theatre experience of patrons of The Playhouse Company, taking into account the mission and values of the institution.
- b. Opportunity also exists to provide additional catering for various functions and events that may take place at The Playhouse Company from time to time. No sole mandate is offered, however, The Playhouse Company and The Playhouse Company's clients being free to choose between caterers.
- c. Normal operating hours from 08:00 to 17:00 Monday to Friday, Saturday 09:00 to 13:00. During productions (shows) one hour before the show starts and one hour after the show finishes. Playhouse will advise on performance schedules.
- d. Shortlisted bidders will be requested to do a face to face presentation of their proposal to the evaluation team.
- e. A lease agreement will be entered into between The Playhouse Company and the successful bidder.

Prequalification criteria:

- a. Business profile.
- b. Proposed menu with prices.
- c. Detailed business proposal.
- d. Three contacted reference letters.
- e. Proposals must be emailed to the email address above on or before the deadline.
- f. Late submissions will be disqualified.
- g. The Playhouse Company is not compelled to accept the lowest bid.

For enquiries please contact - Mr. Siya Manqele, on Tel: 031 – 369 9507 or at accountingassistant@playhousecompany.com